



Townsend Town Council Workshop Agenda
August 18, 2021 @ 7:00 pm
Town Hall & CONFERENCE CALL

7:00 pm Town Council Workshop Meeting

- A. Call to Order:
- B. Roll Call:
- C. Pledge of Allegiance:
- D. Adoption of Agenda
- E. Approval / Rejection of Minutes
 - a. Approval/ Rejection of Council Minutes from the August 4th, 2021, Town Council Meeting.
- I. Mayor's Report:
- II. Reports
 - a. State Police
 - b. Town Attorney Fred Townsend III
 - c. Town Engineer Edwin Van-Otoo
 - d. Town Manager
 - 1. A status update on the COVID-19 Pandemic.
 - 2. **ACTION ITEM:** Discussion and possible modification of vote on the quotes to repair the chimney in Town Hall.
- III. Committee Reports
 - a. Finance Committee: Chair: Mayor Miller, Co-Chair: Councilman Dugan
 - b. Human Resources Committee: Chair: Mayor Miller
 - c. Public Works Committee: Chair: Councilman Dugan, Co-Chair: Councilman Mertz
 - d. Land Use & Development Committee: Chair: Councilman Lobdell, Co-Chair: Councilman Dugan
 - e. Veterans Committee: Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
 - f. Public Safety Committee: Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - g. Community Engagement Committee: Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
 - 1. **ACTION ITEM:** Discussion and possible vote to suspend the Townsend Town Fair until 2022.
 - h. Parks & Recreation Committee: Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
 - i. National Wildlife and Historic Preservation Committee: Chair: Councilwoman Clarke
- IV. Citizens Comments & Participation
- V. Adjournment.

Town Meetings will be returning to in person format. Residents may choose to attend meetings in person or via electronic means. Townsend Town Hall will be available to the Town Council and those of the public wishing to attend in person. All personnel and visitors entering Town Hall must wear masks and comply with all CDC guidelines, including social distancing guidelines. Those that are sick or who have been exposed to the COVID-19 virus are asked to not enter Town Hall and may attend the meeting virtually. Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3OT09>

Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

Please note that this is a Council Workshop. The main function is to set the agenda and prepare for the next Town Council meeting. Some business may be conducted by Council if required. The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.